

TRIAL PROCEDURES

FOR U.S. DISTRICT JUDGE C. LEROY HANSEN

TRIAL COUNSEL, your compliance with the following is required:

1. Be on time for each court session. Trial engagements take precedence over any other business. If you have matters in other courtrooms, arrange in advance for the handling of such matters by you or have an associate handle them for you.
2. Court time is not to be used for marking exhibits. As the first order of trial, the Court will admit all stipulated-to exhibits.
3. Stand whenever you address the Court. This includes the making of all objections.
4. Stand behind the podium at all times except when handing exhibits to a witness.
5. When making your opening statement to the jury, do not argue the case and do not discuss law. Confine yourself to a concise summary of the important facts. Do not describe in detail what particular witnesses will say. Length of opening statements will be decided at the pretrial conference.
6. If you intend to question a witness about a group of documents, avoid delay by having all the documents with you when you start the examination.
7. Do not greet or introduce yourself to witnesses. Commence your examination without preliminaries.
8. Refer to all parties and witnesses by their last names (e.g., Dr. Jones, Mr. and Ms. Smith) at **all** times.
9. When you make an objection in the presence of the jury, make it short and to the point. Do not argue the objection in the presence of the jury. Do not argue with the ruling of the Court. Do not make motions (e.g., a motion for mistrial) in the presence of the jury. Such matters may be raised at the recess without waiving any rights by such delayed motion.
10. Do not face or otherwise appear to address yourself to jurors when questioning a witness.
11. The Court will instruct the jury before closing argument. You may refer to specific instructions in your closing argument.