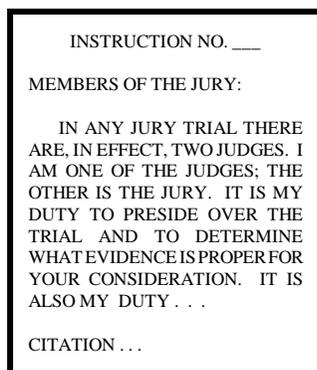


PROCEDURES FOR PREPARING PROPOSED JURY INSTRUCTIONS

FOR U.S. DISTRICT JUDGE C. LEROY HANSEN

Prepare your proposed jury instructions in accordance with these directions:

1. Judge Hansen has approved and adopted a set of **stock instructions** for both civil and criminal cases. These stock instructions are available on [Judge Hansen's Chambers Page](#) or from the U.S. District Court Clerk's office. Parties should utilize these stock instructions when preparing their own proposed instructions. Parties should submit only those instructions they propose in addition to the stock instructions.
2. **File a numbered original set of instructions, in ALL CAPS, with citations with the Clerk of the Court.** A copy should be submitted to chambers. The instructions shall list authority at the bottom of each instruction. (Fig. 1)
3. **Submit an unnumbered original set of instructions, in ALL CAPS, without citations to chambers.** (Fig. 2)
4. Submit **no more than one** instruction per page.
5. Carefully proofread each instruction for errors in spelling, grammar, punctuation, and citations, and for unintended deviations from pattern instructions used as sources.
6. Submit a cover sheet on all sets of instructions.
7. **Submit a 3.5" diskette of all your instruction to chambers in a form compatible with WordPerfect 6.0 or higher.**
8. If the New Mexico Uniform Jury Instructions are not applicable, Judge Hansen prefers that instructions, to the extent possible, follow the pattern jury instructions for the Fifth Circuit.



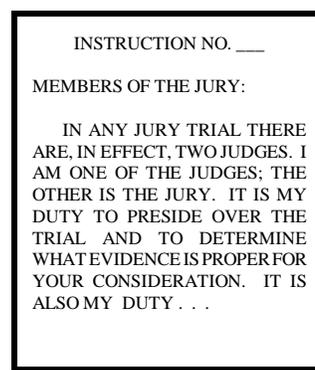
INSTRUCTION NO. ____

MEMBERS OF THE JURY:

IN ANY JURY TRIAL THERE ARE, IN EFFECT, TWO JUDGES. I AM ONE OF THE JUDGES; THE OTHER IS THE JURY. IT IS MY DUTY TO PRESIDE OVER THE TRIAL AND TO DETERMINE WHAT EVIDENCE IS PROPER FOR YOUR CONSIDERATION. IT IS ALSO MY DUTY . . .

CITATION . . .

Fig. 1 with Citation



INSTRUCTION NO. ____

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Fig. 2 Clean Copy