

## **PRETRIAL CONFERENCE**

Prior to the pretrial conference, parties should exchange exhibit lists, and parties should inform Judge Parker if there are going to be objections to exhibits so the Judge can rule on objections prior to trial.

At the pretrial conference, parties should be prepared to discuss the substance of all pending motions. This means the Judge may ask you questions about the merits of pending motions.

Please bring draft copies of the Pretrial Order. The Judge will go over the witnesses identified in the Pretrial Order and provide the various deadlines necessary to complete and file the Pretrial Order.

Parties should inform Judge Parker of any motions in limine they plan to file.

Parties should contact Debbie MacDonald, administrative assistant, in writing if discovery deadlines are extended beyond the pretrial conference date in order to allow her to vacate the pretrial conference and reset it for a later date. Debbie MacDonald's phone number is 348-2220.