

United States Bankruptcy Court

District of New Mexico

Office of the Clerk

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MICHAEL M. SHEPPARD

Clerk of Court

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Notice to Practitioners

Opportunity to Receive Court-generated Documents by Electronic Transmission

The court now has the ability to send court-generated documents, such as certain notices and orders, to participants (attorneys or *pro se* parties) by electronic transmission in two alternate methods: by facsimile or by delivery to an Advanced Court Engineering (ACE) electronic mailbox. The notices and orders which would be sent in this manner are those that the court now sends via mail and would not include those notices sent via the Bankruptcy Noticing Center.

A request form is included with this notice. As you will note from reading the provisions of the request form, it deals only with receipt of service and notice by electronic transmission of *court-generated* documents -- not with service and notice by electronic transmission among case participants. Thus this "court electronic noticing" program constitutes only a portion of the service and notice provisions of NM LBR 7005-1, Service and Notice by Electronic Transmission.

The clerk is currently devising effective means of implementation of the balance of the provisions of NM LBR 7005-1 and practitioners will be notified as soon as procedures are in place. In this regard, **the clerk withdraws the 09-27-96 Notice to Practitioners - Request to Receive Service and Notice by Electronic Transmission.**

To participate in court electronic noticing program by fax method, you need a facsimile machine and a telephone line devoted exclusively to facsimile transmissions. To participate by the ACE electronic mailbox method, you need:

- ◆ Macintosh computer running system 7.0 or later
- or a PC running Windows 3.1, Windows 95 or Windows NT;
the PC must be at least a 486, 66 mHz machine
- ◆ At least 16 MB of RAM
- ◆ Modem running at least 28.8 kbs or a direct Internet connection
- ◆ Account with an Internet Service Provider (ISP) or a direct Internet connection
- ◆ Netscape version 3.0 or later
- ◆ Adobe Acrobat reader (free from Adobe Systems)
- ◆ ACE account -- login and password

MICHAEL M. SHEPPARD, Clerk