

UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW MEXICO

**Election of Method for Service and
Notice of Court-generated Documents¹ by Electronic Transmission**

In accordance with the provisions of NM Local Bankruptcy Rule 9036-1, and pursuant to Fed. R. Bankr. P. 9036, I elect the following method for electronic transmission of Court-generated documents:

via facsimile² at the following fax number _____,

or

(for documents electronically filed by the Court) via my ACE (Advanced Court Engineering) mailbox.³ My ACE username (login) is _____.

I understand that this election only relates to receipt of service and notice by electronic transmission **from the court** in lieu of service and notice by any other means in accordance with NM LBR 7005-1. I also understand that this election remains in effect **until withdrawn by written notice** to the Clerk of the Bankruptcy Court.

I certify that I mailed the original of this agreement to the United States Bankruptcy Court, Attention Quality Clerk, PO Box 546, Albuquerque, NM 87103-0546 on _____, or that I e-mailed a signed copy in *pdf* format to *web_ops@nmcourt.fed.us* on _____.

Attorney Signature: _____
Name: _____
Address: _____

Telephone: _____
Facsimile: _____

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¹ "Court-generated documents" are all orders and notices other than (1) those sent by the Bankruptcy Noticing Center (BNC), and (2) certain notices which cannot yet be electronically filed by the clerk's office. Exceptions include some notices of corrections, some final decrees, and notices of reconversion. Notice of any document which cannot be transmitted electronically will be provided via United States mail.

² If fax transmission fails, the court will send notice via the United States Postal Service.

³ The ACE mailbox is only available via the court's electronic filing system; it is NOT an e-mail box or address. Notice via ACE mailbox has nothing to do with the court's or a user's e-mail system. In order to use the ACE mailbox option, you must have an attorney level ACE account. If you do not have an attorney level ACE account, apply for one first, then submit this form. To apply for an ACE account, complete the account request form found at <http://www.nmcourt.fed.us/web/BCDOCS/bcindex.html>. For assistance, contact the Clerk's Office Information Technology Department at 505-348-2480.